

**REGULATIONS:** Detailed regulations will be included in the Exhibitor Contract.

1. All work must be original and produced by hand or with appropriate tools. No buy-sell or imports. Use of kits, molds, patterns, plans, prefabricated forms, or other commercial methods is not permitted.

2. If two or more people work together to produce a single product they may apply as a team, occupy the same booth, and be judged as a team. No exhibitors may share a booth unless they are juried as a team.

3. If any jewelry is offered for sale in your booth, you must be juried into the Jewelry category.

3. Name tags should be worn and booth signs displayed at all times. Exhibitors are required to display an Artist Information Statement.

4. Work must be consistent with that submitted to the jury. Compliance is monitored. CCAFI reserves the right to remove any work that differs significantly from that juried, as well as any work or display deemed inappropriate.

5. Booths must be manned by juried Exhibitor(s) throughout the event. Permission for a proxy must be granted in advance.

6. No dried florals, manufactured belts or bags, shells, or edible items are permitted.

7. Sale of limited-edition, signed reproductions is encouraged. Reproductions should occupy no more than 40% of booth and be clearly labeled.

8. Photographs from original negatives, processed by the Exhibitor, or under his/her direct supervision, are permitted. Work should be appropriately framed and matted.

9. Fractal art applications should include details of printing process and may include work that is designed by hand and scanned, as well as that designed on a computer. No clip art is allowed.

10. Displays should be set up by 9:30am Saturday and 10:30am Sunday, and may not be dismantled prior to closing each day. Business cards, signs and banners are permitted, providing they do not block walkways or access. Sale of promotional items is strictly prohibited.

*Colorscape's reputation for quality is well deserved. All displays are monitored. It is the exclusive right and responsibility of CCAFI to enforce regulations. Repeated infractions will result in expulsion or ineligibility for judging, awards and/ or participation in future events.*

**IMAGE GUIDELINES:** CCAFI accepts only digital images for jury review. Please do not send slides or photographs.

**IMAGE SUBMISSION** may be by e-mail or non-returnable CD. Be sure the CD has been finalized and is readable on both Macintosh and Windows computers.

**TECHNICAL SPECIFICATIONS:**

1. Image dimensions should be no more than 1920 pixels and no less 1400 pixels on the longest side. Files should be saved in baseline standard JPEG format, RGB mode with a resolution of 72 dpi. This resolution will result in lowering file size, which should not exceed 5.0 mb total per image.

3. Each image should be labeled with your name and a number that coincides with a description provided separately. (Examples: smith1.jpg; smith2.jpg). Descriptions should include dimensions, price, and any other information you consider relevant.

4. Separate images of your work should be submitted for each category requested. Each (max. 2) category must be a separate body of work.

5. Artist Information Statements may be included with application.

6. If you are submitting images on a CD, label the disk with your full name and category(ies).

7. When sending images by e-mail, total size should not exceed 10 mb, or it will be rejected by the server.

**JURY DECISIONS ARE BASED ON:**

- 1) Creativity;
- 2) Workmanship;
- 3) Continuity of work; and
- 4) Overall appearance of display.

The jury will view submitted images, application forms and Artist Information Statements. Images are viewed on color balanced monitors. Please do not send photographs, resumes, biographical materials, etc. Decisions of the jury are final.

**WAIT LIST:** Wait List designees are welcome to check during set-up to see if spaces are available. Accepted Wait List exhibitors must have a current NYS Sales Tax Certificate and \$175 fee available.



colorscape chenango



arts festival ♥ 23

## Exhibitor Application



# September 9 & 10, 2017

Application deadline March 10, 2017

*Rain or Shine • Free Admission*

**EAST AND WEST PARKS IN DOWNTOWN NORWICH, NY**

**A FREE juried exhibition of art & fine crafts in an interactive atmosphere featuring artist demonstrations, literary, dance, music & arts activities for all ages, student art exhibit, competitive poetry slam & creative food vending. Entertainment on three stages arranged by Night Eagle Productions.**

info@colorscape.org • <http://www.colorscape.org>  
PO Box 624, Norwich, NY 13815 • 607-336-FEST

Colorscape Chenango Arts Festival is made possible in part by the Broome, Chenango & Otsego Decentralization Program, administered by the Chenango Arts Council and made possible by the New York State Council on the Arts with the support of Governor Andrew Cuomo and the NYS Legislature.

## EXHIBITOR INFORMATION:

Name(s) (include helpers in parentheses if they need name tags)

Business Name (optional - for your booth sign)

Address

City, State & Zip Code

Cell/Home Phone

E-Mail Address  Link

Web Address

Current NYS Sales Tax No. (if available at this time)

Driver's License No./State & Date of Birth (required by city)

Power requested\*  Vegetarian Lunch\*\*

\*No generators allowed. \*\*We cannot accommodate other special diets.

Special Requests: \_\_\_\_\_

I will demonstrate and prefer...  a corner or  4 ft. extra width

### CATEGORIES (limit two\*):

\* Each category should represent a separate body of work with separate images. Only one booth image required.

- |  |  |
|--|--|
| <input type="checkbox"/> Ceramics              | <input type="checkbox"/> Fiber           |
| <input type="checkbox"/> Drawings/Pastels      | <input type="checkbox"/> Fiber, Wearable |
| <input type="checkbox"/> Glass                 | <input type="checkbox"/> Jewelry         |
| <input type="checkbox"/> Metalwork             | <input type="checkbox"/> Mixed Media     |
| <input type="checkbox"/> Oil/Acrylic Paintings | <input type="checkbox"/> Photography     |
| <input type="checkbox"/> Sculpture             | <input type="checkbox"/> Watercolors     |
| <input type="checkbox"/> Other...              | <input type="checkbox"/> Wood            |

(... please specify) \_\_\_\_\_

### IMAGE DESCRIPTIONS (see guidelines):

On a separate sheet, please provide descriptions and prices corresponding to images for each category.

All artists and crafters are invited to apply for jury selection for the 23rd Annual Colorscape Chenango Arts Festival, Sept. 9<sup>th</sup> & 10<sup>th</sup>, 2017. Submission of an application is a commitment to jury only.

### MAIL YOUR COMPLETED APPLICATION TO: Colorscape Chenango Arts Festival, Inc. P.O. Box 624, Norwich, New York 13815

Please complete all information requested. The City of Norwich requires that we collect your driver's license number and date of birth. \$5.00 of your entry fee goes to cover the city's Vendor Fee.

If you have questions, contact Peggy Finnegan, Visual Arts Coordinator, at 607.316.3212 or by e-mail to [arts@colorscape.org](mailto:arts@colorscape.org).

**ENTRY DEADLINE:** Applications should be post-marked by 5:00 p.m. on Friday, March 10<sup>th</sup>, 2017. Late applications may be accepted at the discretion of the jury where space is available.

**CANCELLATION:** In the event of a natural disaster or other dire circumstances, a decision to cancel the festival during its course may be made by the Board of Directors. In the event of a partial cancellation, CCAFI will not be held responsible for any cost(s) incurred or loss of potential earnings. However, in the event of a full cancellation prior to opening, entry fees will be refunded.

**JURY & BOOTH FEES:** Applications should include a check payable to "Colorscape Chenango" for a non-refundable \$15 jury fee. 2016 award winners are jury exempt.

The rental fee for a 11x11 booth space is \$175. Late application fees should be paid within two weeks of acceptance to reserve a space.

Each Exhibitor must submit a separate application unless exhibiting as a team. Applicants wishing to be juried in two categories must submit images for each category; each category representing a separate body of work.

### NO REFUNDS AFTER AUGUST 1<sup>ST</sup>, 2017

A \$20 Processing Fee will be deducted from all refunds resulting from cancellations.

**SALES:** No commission is retained by CCAFI. Exhibitors are required by law to display a current NYS Sales Tax Certificate at all times and to collect state and local sales taxes. A tax certificate number must be provided CCAFI prior to setting up.

### TO BE MAILED BY MARCH 10<sup>TH</sup>, 2017:

- Completed application form with three images (see guidelines) representative of work to be displayed in each category *plus* one image of booth display. Not required if jury exempt.
- \$15 jury fee (U.S. currency) unless exempt.
- SASE (postage for 3 oz.)

### TO BE MAILED BY APRIL 28<sup>TH</sup>, 2017:

- \$175 entry fee (U.S. currency only)
- Signed 2017 Exhibitor Contract

**JURY DECISION:** Notification of jury decisions will be mailed by April 7<sup>th</sup>, 2017. Entry fees and signed contracts are due by April 28<sup>th</sup>, 2017. Failure to meet deadlines may result in loss of your space.

**AWARDS:** Awards are based on on-site judging starting at 10am Saturday. Judges' decisions are based on: 1) Creativity; 2) Workmanship; 3) Continuity of work; 4) Overall appearance; and 5) Audience interaction. Judges' decisions are final. Awards will be presented at a complimentary Awards Breakfast on Sunday. Award winners will be granted jury-exempt status at the 2018 Festival.

**DEMONSTRATIONS:** Demonstrations are heart of the educational goals of CCAFI and serve to increase audience interest in the artists' work. Demonstrations take place at the booths and entitle Exhibitors to an extra four feet of space or a corner location, as space permits. If you plan to demonstrate, check the appropriate box on the form and indicate your space preference.

**BOOTH ASSIGNMENTS:** Booths are assigned upon receipt of the booth fee and signed Contract. Use is restricted solely to the Exhibitor to whom the space is assigned. Only work consistent with that accepted by the jury is to be displayed or sold. Exhibitors will be notified of space assignments prior to the event. No vehicles are allowed on the grass.

Exhibitors must provide their own display equipment. CCAFI supplies booth signs and name tags. Electricity is available in most, though not all, locations, but you should bring extension cords.

Thunderstorms are a common occurrence in September and Exhibitors are strongly encouraged to bring rain covers, tie-downs and weights. Colorscape takes place *RAIN OR SHINE*.